



## **Job Description**

### **Legal Intern**

#### **About us**

JUSTICE is an all-party law reform and human rights organisation working to strengthen the justice system – administrative, civil and criminal – in the United Kingdom. Our vision is of fair, accessible and efficient legal processes, in which the individual's rights are protected, and which reflect the country's international reputation for upholding and promoting the rule of law. We are a membership organisation, largely comprised of legal professionals.

#### **What we do**

- We carry out research and analysis to generate, develop and evaluate ideas for law reform. In doing so, we draw on evidence, experience and expertise from the United Kingdom and across the world.
- We intervene in superior domestic and international courts, sharing our research, analysis and arguments with courts to support their work and promote strong and effective legal judgments.
- We promote a better understanding of the fair administration of justice among decision-makers and public servants.
- We bring people together to discuss critical issues about the justice system, and to provide a thoughtful legal framework to policy debates.

#### **Our working culture**

We are inclusive and collaborative - we are committed to recruiting staff from diverse personal and professional backgrounds. In our work, we seek out and collaborate with a wide range of legal professionals, organisations, and users of the system to influence the direction of our work.

We value a healthy and nurturing working environment - We are proud of the office culture at JUSTICE, which provides opportunities for the development of staff skills and experience in a supportive and collegiate environment. We care that our staff enjoy their working day, and their health and wellbeing are of the utmost importance to us. We are a



flexible employer, with staff encouraged to structure work around other aspects of their lives. In all our work, communications and relationships, we do not tolerate disrespectful or bullying behaviour.

### **The role**

We are recruiting for one intern to start in October 2022 and between one and three to start in January 2023 – the exact start dates will be discussed with successful candidates. Please indicate your preference on the application form. The internship is a full-time role for three months. However, we are happy to discuss the possibility of working on a part time basis over an extended period if required, with a minimum of three days per week commitment. The salary for this role is £21,840 per annum, pro rata. The intern will work closely with our legal staff, undertaking legal research to assist in all areas of our work. The internship will provide the opportunity to develop research and drafting skills, to engage with litigation and law-making processes, and to be part of a small, friendly and committed staff. The JUSTICE team are currently working remotely. Staff members have access to office space in London one to two days a week, however attendance is optional. The Legal Fellow will have regular video calls with their line manager, the policy team and wider JUSTICE staff.

### **Main duties and responsibilities:**

- Conducting domestic and comparative legal research and drafting legal analysis.
- Providing commentary on draft legislation.
- Assisting with third party interventions.
- Supporting working parties of our membership exploring critical issues of law reform.
- Supporting JUSTICE's lawyers taking evidence, attending meetings and otherwise engaging with key stakeholders.

### **Person specification**

#### *Essential*

- A UK law degree or equivalent (e.g. Graduate Diploma in Law or CILEX).
- Understanding of the UK's constitutional and human rights framework.



- Demonstrable interest in the challenges affecting the justice system – criminal, civil or administrative – and openness to innovation in response.
- Excellent research skills.
- Excellent written and oral communication skills.
- Strong organisational skills and the ability to prioritise.
- An eye for detail and an ability to ensure that work is undertaken with scrupulous accuracy.
- Ability to work flexibly; both independently and as part of a team, using initiative and staying calm under pressure.
- Commitment to JUSTICE's aims and values.