

Job Description

Legal Intern

About us

JUSTICE is an all-party law reform and human rights organisation working to strengthen the justice system – administrative, civil and criminal – in the United Kingdom. Our vision is of fair, accessible and efficient legal processes, in which the individual's rights are protected, and which reflect the country's international reputation for upholding and promoting the rule of law. We are a membership organisation, largely comprised of legal professionals.

What we do

- We carry out research and analysis to generate, develop and evaluate ideas for law reform. In doing so, we draw on evidence, experience and expertise from the United Kingdom and across the world.
- We intervene in superior domestic and international courts, sharing our research, analysis and arguments with courts to support their work and promote strong and effective legal judgments.
- We promote a better understanding of the fair administration of justice among decision-makers and public servants.
- We bring people together to discuss critical issues about the justice system, and to provide a thoughtful legal framework for policy debates.

Our working culture

We are inclusive and collaborative - we are committed to recruiting staff from diverse personal and professional backgrounds. In our work, we seek out and collaborate with a wide range of legal professionals, organisations, and users of the system to influence the direction of our work.

We value a healthy and nurturing working environment - we are proud of the office culture at JUSTICE, which provides opportunities for the development of staff skills and experience in a supportive and collegiate environment. We care that our staff enjoy their working day, and their health and well-being are of the utmost importance to us.



We are a flexible employer, with staff encouraged to structure work around other aspects of their lives. In all our work, communications and relationships, we do not tolerate disrespectful or bullying behaviour.

The role

This role is funded by [the Portal Trust](#). We are recruiting two interns to start in May 2024 – the exact start dates will be discussed with the successful candidates.

This internship is funded by the Portal Trust who have stipulated the criteria that candidates need to meet in line with their charitable aim which is to enable young people in London, particularly those from disadvantaged or low income backgrounds, to access educational opportunities. This is just one of many internships JUSTICE hosts throughout the year and we hope to advertise further positions soon which will be posted on [our website](#) once recruitment starts.

Please note that the Portal Trust places certain requirements on this internship, meaning candidates must satisfy the following criteria:

- **below the age of 25;**
- **come from low income or disadvantaged backgrounds; and**
- **permanently reside in one of the following inner London boroughs (Camden, Greenwich, Hackney, Hammersmith and Fulham, Islington, Kensington & Chelsea, Lambeth, Lewisham, Newham, Southwark, Tower Hamlets, Wandsworth, Westminster and the City of London). This includes students who are currently studying outside of one of these boroughs but otherwise would ordinarily be resident there.**

The internship is a full-time role for three months. However, we are happy to discuss the possibility of working on a part-time basis over an extended period if required, with a minimum of three days per week commitment. The salary for this role is £23,933 per annum, pro rata. The interns will work closely with our legal staff, undertaking legal research to assist in all areas of our work. The internship will provide the opportunity to develop research and drafting skills, engage with litigation and law-making processes, and be part of a small, friendly and committed staff. The JUSTICE team are currently working in a hybrid manner. Staff members have access to office space in London, however, attendance is optional. The Legal Interns will have regular video calls with their line manager, the policy team and wider JUSTICE staff.

Main duties and responsibilities:



Supported by



- Conducting domestic and comparative legal research and drafting legal analysis.
- Providing commentary on draft legislation.
- Assisting with third-party interventions.
- Supporting working parties of our membership exploring critical issues of law reform.
- Supporting JUSTICE's lawyers by taking evidence, attending meetings and otherwise engaging with key stakeholders.

Person specification

Essential

- A UK law degree or equivalent (e.g. Graduate Diploma in Law, CILEX) or completion of SQE1.
- Understanding of the UK's constitutional and human rights framework.
- Demonstratable interest in the challenges affecting the justice system – criminal, civil or administrative – and openness to innovation in response.
- Excellent research skills.
- Excellent written and oral communication skills.
- Strong organisational skills and the ability to prioritise.
- An eye for detail and an ability to ensure that work is undertaken with scrupulous accuracy.
- Ability to work flexibly; both independently and as part of a team, using initiative and staying calm under pressure.
- Commitment to JUSTICE's aims and values.